**TO: PEACE IV Reconnecting open spaces – Project Board meeting**

**FROM: Kirsten Mullen, Project Sponsor**

**DATE: January/February 2020**

**ISSUE: Stakeholder engagement**

**ACTIONS:**

1. To agreed sod cutting ceremony at Springfield Dam week commencing 17 February – date to be agreed dependent on Lord Mayor’s diary availability
2. To agree proposals and date for Reconnecting Open Spaces Project Launch in Glencairn Park
3. To note response to complaint from the Participation and Practice of Rights that a retrospective Equality Screening is being undertaken on the Reconnecting Open Spaces Project
4. To note ongoing work with regard to developing a name and brand identity with McCadden with a number of options to be presented to Shared City Partnership at its meeting on 10 February 2020
5. Social clause allocation – Springfield Dam works contract – agree this funding be allocated through West Belfast DPCSP to be used to address community safety concerns in the local area
6. To ensure that arrangements are put in place for a programme of planned events at Springfield Dam to tie in with construction completion, October 2020.
7. To give consideration to a dedicated staff resource to operate from the modular classroom at Springfield Dam. Programming and activities to be worked up in advance of construction completing.
8. Tonote engagement activity over the last period and requirements going forward.

**Official Launch – Reconnecting Open Spaces Project**

It is suggested that the Project be formally launched in May 2020 with an event in Glencairn Park. Following discussions at Shared Spaces and Services Thematic Steering Group it has been suggested that local schools be invited to participate in an event to be held in Glencairn Park.

Funding for the event to be sourced from the Local Action Plan Programming Budget. A fully costed programme to be worked up but costs will include provision of cover for teachers, provision of transport costs to bus pupils from school to Glencairn and return, provision of a marquee with flooring and power to be located on site, catering costs, photography costs, and potential journal transfers should other Council departments be required to provide play equipment. It has been suggested that a small internal team work up the format and nature of the event to include representatives from Community Awareness, Play team, Waste, Woodvale and Whiterock Community Centres. A more detailed proposal to be circulated as arrangements are confirmed with EA.

Following a meeting with a representative from the Education Authority it is suggested that the following arrangements are put in place:-

* Existing route maps to be put into a format that can be easily understood and communicated to Primary 5 school children
* In advance of the official opening that two Council Officers meet with individual school principals and the Primary 5 class to undertake some consultation around suggestions for programming as the capital works commence
* On the day as well that the school children be invited to cut the sod with Lord Mayor and Chief Executive of SEUPB, that the new name and brand identity be unveiled and programming ideas be presented

**Format of the Official Opening**

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| --- | --- | --- |
| 10:15 | Sod Cutting Ceremony in Glencairn Park | Lord Mayor, Chair of SCP, SEUPB Chief Executive, Depart for Communities Rep – comprehensive photo list will be pulled together |
| 10.40 | Lord Mayor and other guests participating in sod cutting ceremony with local school children |  |
| 11.00 am | Official Project Launch Glencairn Park  Proposed Running Order for Speakers:-  Introduction, Welcome and MC – Chief Executive or Director of City and Neighbourhood Services  Lord Mayor of Belfast (wider context from BCC perspective  Video (drone footage of proposed route to include some voice pops from Chair of SCP and two community representatives from SCP)  SEUPB Chief Executive – Wider Peace Programme  Chair of SCP – background from a Shared City Perspective and introduces new name and brand identity | Hire of marquee with power and flooring for the event  Query around role of Depart for Communities – do they need to be invited to speak?? |
| 11.40 am | Close |  |
|  |  |  |
| 10:45 am | Tea/coffee will be served  Evites will ask people to arrive for 10.45 am |  |

**Proposed Guest List**

All Elected Members

Shared City Partnership

BCC Chief Officers

Reconnecting Open Spaces – Peace IV Programme Board, Reconnecting Open Spaces Project Board, Project Delivery Team both internal and external to include McAdams

Statutory Partners – names to be put forward at meeting to include Department for Communities, etc

SEUPB provided guest list

**Correspondence from Participation and Practice of Rights –**

To note response from Director of Legal Services in relation to complaint submitted to Chief Executive.

It has been confirmed that no equality screening was undertaken in relation to the Reconnecting Open Spaces Project. Project Sponsor following up with Council’s Equality Officer to put in place retrospective Equality Screening.

**Branding**

See attached presentation for consideration. Project Sponsor and Good Relations Officer are meeting with two community representatives in advance of Shared City Partnership to seek views on updated proposals.

**Springfield Dam**

* Following a telephone call from Councillor Canavan there has been a request to organise a sod cutting at Springfield Dam – suggest week commencing 17 February with date dependent on Lord Mayor’s availability
* Update in relation to nature and duration of works to be provided to local residents and details on Council website to be update accordingly
* Meeting to be arranged with local community representative regarding design of bridge to ensure community on board with proposed works
* On receipt of Contractor’s works programme community engagement and social clause arrangements can be followed up and agreed

**Ongoing Engagement**

**Braidwater**

Work still underway on proposed design for housing scheme, agreed that details would be provided once designs had been finalised.

**Department for Infrastructure**

Meeting date confirmed Tuesday 18 February with a view to seeking financial contribution towards Section 4 – Bog Meadows.

**Department for Communities**

Costing meeting held with APM and Director of Physical Programmes to look at the current project budget. Meeting required with Department of Communities in particular in relation to cost implications for Section 2, potential liabilities for Council moving forward, management and maintenance agreements. In addition to pick up on proposals for Paisley Park in terms of capital funding available, timescale and management and maintenance arrangements following transfer to Council

**Department for Justice:**

Project Sponsor to arrange follow up meeting with DoJ regarding public realm proposals for Lanark Way and other schemes which can bring benefit to Reconnecting Open Spaces Project.

**Invest NI:**

Work in progress – planning application submitted following meeting with community stakeholders.

**NIHE:**

Meeting requested with NIHE re Glencairn – follow up with NIHE no response received to date.

**Springfield Primary School:**

Agreement with EA around land transfer – EA work in progress.

**National Trust**

Follow up meeting to be arranged

**Ulster Wildlife Trust**

Management, maintenance and liability issues to be clarified following a request from Ulster Wildlife Trust in advance of a planning application being submitted for Section 4.

***Board is asked to***

* Note engagement activity over the last period and further requirements going forward.